

BLUE RIDGE ELECTRIC COOPERATIVE, INC.
Job Opening
Technology Support Specialist
February 11, 2026

Blue Ridge Electric will be accepting applications for the position of Technology Support Specialist. If you are interested, please submit an online application and your resume to Taylor Livinggood, Manager of Human Resources at humanresources@blueridge.coop by Wednesday, February 25, 2026. The requirements for this position are as follows:

- Must be able to understand and comply with the rules and regulations of the BREC Safety Manual.
- Work scheduled night, weekend, and holiday duty as well as emergencies (and other service interruptions related to IT) when requested, 24-hours per day, seven days per week.
- Support the Cooperative's objectives, plans, and programs. The successful applicant must be able to work independently and collaboratively in a team environment with other employees, and act as a point of contact for internal staff for IT-related inquiries.
- Technology Support Specialist is responsible for ensuring the integrity of member and employee data, and system reliability of the Cooperative's IT/OT networks.
- Performs systems and user troubleshooting on designated technology platforms, including operating systems, applications, client devices, and media systems in accordance with the defined policies, standards and procedures of the organization, as well as with industry best practices and vendor guidelines.
- Provide frequent support for desktop applications, printers, hardware, and software use.
- Maintains the organization's Helpdesk functions by managing asset systems, handling triage of user and system trouble issues, and maintaining consistency in response/resolution.
- Maintain end user device lifecycle by scheduling and replacing workstations, laptops, phones, and tablets as needed.
- Coordinate and work with IT department to construct best in class Helpdesk procedures, processes, and management of users and systems.
- Works closely with our vendors and partner companies.
- Must maintain strict confidentiality (passwords and other system security features).
- Must be able to communicate professionally with members and co-workers.

- Ability to manually move, lift, carry, pull, or push heavy objects or materials up to 80 lbs.
- Possess and maintain an appearance that is in conformity with good grooming and hygiene standards customarily accepted by the community.
- The successful applicant will be willing to work under a 90-day trial period.

Education and Training Requirements

A high school diploma and minimum of 2 years IT related experience is required. A four-year degree in an IT-related field is considered a plus.

Familiarity of the following Technologies Desired

- Microsoft Windows 11
- Microsoft Server OS
- Apple IOS
- End User Device Management & Security
- Mobile Device Management & Security